

WESTERING HIGH SCHOOL

ID Photo of Applicant

APPLICATION FOR ADMISSION: GRADES 9 – 11 2025

- **Applications will be accepted ONLY with submission of ALL relevant certified documentation as stated on page 2 of this form.** (Please ensure that applicant (the learner) signs page 11 of this form)
- Please ensure that you complete EVERY SECTION of this application form. The supplying of false information will invalidate this application.

GRADE APPLYING FOR (PLEASE INDICATE YOUR CHOICE WITH AN X)	9	10	11
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CURRENT SCHOOL	
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DETAILS OF APPLICANT (THE LEARNER)

SURNAME:													
FIRST NAME(s):													
Applicant cell number:													
Date of Birth:	D	D	M	M	Y	Y	Y	Y					
Identity Number:													
Home Language:							Citizenship:						
Religion/Denomination:							Race:			Gender:			
Medical Conditions:													
Learning Disabilities:													
Has applicant previously repeated a Grade?	NO			YES				If YES, which grade?					

FOR OFFICE USE ONLY

RECEIVED ON:		COMMENTS:
ADMIN NO:		
FAMILY CODE:		
HOUSE:		



APPLICATION PROCEDURE AND REQUIREMENTS: 2025

- Please print in capitals and complete ALL sections, even if there is repetition. The supplying of false information will invalidate this application. Please supply a physical address as well as a postal address if applicable.
- **The application form will ONLY be accepted if ALL the documents, as requested below, have been attached thereto:**

NO	REQUIRED DOCUMENTS	ATTACHED
1	CERTIFIED copies of BOTH PARENTS' Identity documents	
2	CERTIFIED copy of ACCOUNT PAYER Identity document (if not one of the parents)	
3	CERTIFIED copy of Proof of residence - not older than 3 months <u>(EITHER MUNICIPAL ACCOUNT/CURRENT SIGNED RENTAL AGREEMENT. NO OTHER ACCOUNTS WILL BE ACCEPTED.)</u>	
4	CERTIFIED copy of applicant's (learner's) birth certificate	
5	CERTIFIED copy of applicant's (learner's) report : • For Grade 8 – copy of Grade 6 December report. • For Grades 9-12 – copy of current year September report.	
6	Should the applicant (learner) have Immigrant status, please attach a copy of the study permit	
7	One passport size photograph of applicant (learner). Attach to page 1 in the space provided. (This photo must be a professional photo which will last for 3 years)	
8	December 2023 School fee Statement	
9	Salary slip / proof of employment of both parents / guardians.	

- **In the case of a divorce, irrespective of the divorce agreement, both parents will be held responsible for the fees and must therefore both sign the application form.**
- **ORIENTATION FEE:** Should your application be successful, you will be required to indicate your intention to take up the place offered to your child by the payment of a non-refundable fee of R3500.00. This fee is payable by the date indicated in our letter of acceptance to you. **Should you not respond by the date indicated, you will forfeit the space offered. Late responses will be reconsidered only if there is still a vacancy.**
- By signing this application, you are binding yourself to all the rules, as attached, and as amended from time to time. You will be required to sign a separate device policy contract on acceptance to the school.
- If you have any objections to compulsory participation in sport, physical education, or any religious instruction, these must be made in writing and attached to this application for consideration.
- Should you voluntarily remove your child from the school for reasons other than disciplinary or financial default, you must undertake to give at least 2 months' notice in writing to the principal, or in default thereof, to pay two months' fees in lieu of such notice.
- This is a fee-paying school and parents are expected to pay the fees in full according to arrangements agreed to on the Acceptance Form.
- **NO LATE APPLICATIONS WILL BE CONSIDERED.**
- **Applications for grades 9-11 must only be submitted with the learner's September 2024 report.**
- **Applications for grades 9-11 will only be considered in November.**



ADDITIONAL INFORMATION ON APPLICANT (THE LEARNER)
(Please indicate with a 'X')

Applicant living with:	Both parents	Mother	Father	Guardian	Other
Parent(s) deceased:	None	Mother	Father	Both	
Communication to:	Both parents	Mother	Father		

Names of brothers/sisters currently at Westering High School:

Name:		Grade:		House:	
Name:		Grade:		House:	

Are you as parent an Old Scholar of the School: (*mother or father*):

Name:		Relation:		House:	
Name:		Relation:		House:	

CURRENT EXTRA CURRICULAR ACTIVITIES

Cultural Activities:	
Summer sport (highest team / achievements):	
Winter sport (highest team / achievements):	
Leadership Positions:	



FATHER'S DETAILS

Please also complete 'Step-Mother's details' on page 4 of this application form (if you are remarried)

SURNAME:							TITLE:	(e.g. Mr/Dr/Adv.)					
FIRST NAME(s):													
Identity No.													
Citizenship													
Employer:							Occupation:						
Marital Status:	Single	Married	Separated	Divorced	Living together	Remarried	Widowed						
Telephone numbers:	HOME			WORK			CELL			FAX			
Email:													
Residential address:											Postal code:		
Postal address:											Postal code:		

MOTHER'S DETAILS

Please also complete 'Step-Father's details' on page 4 of this application form (if you are remarried)

SURNAME:							TITLE:	(e.g. Mrs/Ms/Dr/Adv.)					
FIRST NAME(s):													
Identity No.													
Citizenship													
Employer:							Occupation:						
Marital Status:	Single	Married	Separated	Divorced	Living together	Remarried	Widowed						
Telephone numbers:	HOME			WORK			CELL			FAX			
Email:													
Residential address:											Postal code:		
Postal address:											Postal code:		



Step-Father's details (if remarried)

SURNAME :							TITLE:	(e.g. Mr/Dr/Adv.)								
FIRST NAME(s):																
Identity No.																
Citizenship																
Employer:							Occupation:									
Telephone numbers:	HOME				WORK				CELL				FAX			
Email:																

Step-Mother's details (if remarried)

SURNAME :							TITLE:	(e.g. Mrs/Ms/Dr/Adv.)								
FIRST NAME(s):																
Identity No.																
Citizenship																
Employer:							Occupation:									
Telephone numbers:	HOME				WORK				CELL				FAX			
Email:																

INFORMATION REGARDING PAYMENT OF SCHOOL FEES

Please note that Westering High School is a declared FEE PAYING SCHOOL in terms of the relevant legislation, and that by enrolling your child at the school, you are accepting the obligation to contribute financially towards his/her education.

Who will be responsible for fees?	Father		Mother		OTHER:	Please provide information as requested below
PAYMENT METHOD:	Cash annually		Monthly debit order		EFT	

DETAILS OF DEBTOR if NOT Father or Mother

Relationship to Learner													
SURNAME:							Title:	(e.g. Mr/Mrs/Dr)					
FIRST NAME(s):													
Identity Number:													
Home Phone Number:							Email:						



Business Phone Number:		Cell:	
Physical Address:		Fax:	
Postal address:			
Employer:			
Occupation:			

DETAILS OF APPLICANT'S (LEARNER'S) GUARDIAN (If applicable) Please attach CERTIFIED COPIES of Legal Guardianship Court Order to this application. Failure to do so will result in application NOT being processed.													
SURNAME OF GUARDIAN:									TITLE:	(e.g. Mrs/Ms/Dr/Adv.)			
FIRST NAME(s) OF GUARDIAN:													
Identity No.													
Citizenship													
Employer:							Occupation:						
Marital Status:	Single	Married	Separated	Divorced	Living together	Remarried	Widowed						
Telephone numbers:	HOME			WORK			CELL			FAX			
Email:													
Residential address:											Postal code:		
Postal address:											Postal code:		

ADMISSION ACCEPTANCE

Completion of this application creates no obligation on the part of Westering High School to accept your child at the school. Acceptance at Westering High School is subject to approval of acceptance by the Admissions Panel of the School.

You will be informed of the school's decision once all applications have been processed. The decision of the Admissions Panel is final and no correspondence (explanation and/or reasons why not accepted) will be entered, nor will any interviews/appointments be granted once the outcome has been communicated with applicants in writing.

All parents must purchase a tablet (minimum specifications supplied upon acceptance) for the child to use at school.



DECLARATION BY PARENT/GUARDIAN:

- I declare that all particulars furnished by me on this form are true and correct.
- In my personal capacity and on behalf of the applicant in my capacity as parent/guardian I hereby agree to:
 - accept the ethos of the school as contained in the Mission Statement.
 - abide by the Code of Conduct attached to this document and acknowledge that I have read it and shall detach it and keep it.
 - acknowledge the authority of the principal, the teachers and student leaders.
 - pay the stipulated school fees as agreed by the Parent Body at the Annual Budget Meeting.
 - pay any bank charges, legal fees (including attorney and own client costs) and interest on any outstanding fees.
 - that the school may conduct an enquiry and/or information search about the parents/guardians with a credit information bureau, personally acting as their agents and/or credit grantors.
 - Grant the school permission to use photographs of your child in educational school activities that may be used on various marketing platforms
 - that the school may transmit details of how the parents/guardians have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purpose of making any credit risk management related decisions.
 - If parents/guardians fail to meet their school fee obligations the school may record the Parents'/guardians' non-performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.
 - notify the principal, in writing, in the event of my child leaving the school at least 2 months in advance or pay two months' fees in lieu of such notice. (This is for reasons other than disciplinary or financial default.)
 - In addition, I undertake to return all books and other property belonging to the school.
 - ensure that my child attends school regularly and, should my child be absent from school for any reason, inform the school of that in writing.
 - pay all costs incurred for damage done or losses caused by my child to school property.
 - We as parents and the applicant accept that the information provided to the school was given voluntarily and that the school may:
 - Store the data in its files and electronic systems.
 - I am fully aware of the admission requirements of Westering High School as contained herein.
 - I will take responsibility for ensuring that my child is adequately insured against any personal injury or related risks. I will also ensure that his/her personal belongings are adequately insured against loss. I understand and agree that the school, staff, assistants, or helpers ("the staff") cannot be held responsible for any losses, injury or damage incurred howsoever or from whatsoever cause arising. I indemnify and hold harmless the school and staff against any claims whatsoever related to my child.



- While my child is involved in school activities, I authorize the principal (or appointed staff member) to act *in loco parentis*, including granting consent for medical treatment in the case of an emergency, once all reasonable efforts to contact the student's parents have been made.
- I acknowledge that in terms of Section 8A of the South African Schools Act 84 of 1996 (the Act), the principal or his delegate may at random search any learner or the property of a learner for any dangerous object or illegal drug, if a fair and reasonable suspicion has been established that:
 - a dangerous object or an illegal drug may be found on school premises or during a school activity; or
 - one or more learners on school premises or during a school activity are in possession of a dangerous object or illegal drug.
- We as parents and the applicant accept that the information provided to the school was given voluntarily and that the school may:
 - I. store the data in its files and electronic systems.
 - II. generate academic, attendance, behavioural and other school-related records.
 - III. use both the provided and generated data for purposes of providing services relevant to the enrolment and progress of the applicant at the school (including, but not limited to contacting parents; placing the applicant in a class; entering him/her in exams, competitions, leagues, and the like; updating the school roll and past learners' register; and researching and reporting on school demographics or performance).
 - IV. pass data on (including to the provincial and national education departments) when required to do so as part of data provision, school reports, testimonials, and confidential reports, and for statistical or research purposes, or when legally required to do so.

PERSONAL INFORMATION DISCLOSURES AND CONSENTS

- For the purposes of this clause all terms shall be interpreted in accordance with and bear their correlating meanings as set out under the Protection of Personal Information Act No. 4 of 2013, as amended or updated, from time to time.
- I acknowledge that due to the nature and content of the services that the School offers, that I, the Parent/Guardian will provide the School with, and it may be privy to or need to process some, Personal Information (including Special Personal Information) related to my child or children. A Child/children being persons who are minors, as legally defined, ("**Child**") and afforded additional protections under the applicable law.
- The School will endeavour to limit the type and extent of any Personal Information that it processes in relation to any Child and in doing so to comply with the principles set out under applicable law, this Agreement and its Privacy Statement.
- To the extent that any Personal Information is disclosed or processed in relation to a Child, either under this Agreement and/or through any of the School's services, then I, the Parent/Guardian warrants that:
 - I am a competent person, authorised to consent to the disclosure and processing of such Child's Personal Information, on their behalf (i.e. it is the Child's parent, guardian or otherwise authorised person);
 - I have contracted the Schools' services for a legitimate (and not harmful) purpose.



- **I consent to the processing of the Child’s Personal Information (including Special Personal information, which includes but not limited to health information and biometric information) and agrees to be bound by the provisions of this Agreement.**
- **the undertaking that I agree to herein shall apply concurrently and equally in relation to both my and the Child’s Personal Information.**
- The Parent/Guardian agrees that:
 - in submitting any information to the School, it unconditionally and voluntarily consents to the processing of its/the Child’s Personal Information for any and all purposes related to this Agreement and in furtherance of all processes related to school enrolment and/or monitoring an assessing the Child and providing the Child with an education, in accordance with the School’s and/or any other prescribed educational standards and qualifications, as well as all matters ancillary thereto, which may include, but is not limited to: (i) tracking and assessing the Parent/Guardian’s financial position and ability to adhere to this Agreement or any related obligations; (ii) providing it/the Child with services; (iii) evaluating, developing or improving the School’s services; (iv) keeping it informed about relevant services; and/or (v) providing it with an efficient and smooth experience.
 - this Agreement is subject to the School’s Privacy Statement, which may be accessed at on the school’s website, and states, amongst other things, that the Parent/Guardian, as far as is legally permissible, agrees:
 - ..1. to the processing of its/the Child’s Personal Information, unless it objects in writing, for an indefinite period and/or such period as otherwise required under applicable law;
 - ..2. to maintain and update its Personal Information;
 - ..3. as far as is legally permissible, to the transfer of its information cross-border and to third parties (including but not limited to its affiliates and third-party service providers); and
 - ..4. to indemnify the School from any unintentional disclosures.

In terms of Section 8A of the Act, the Principal or his delegate may at random administer a urine or other non-invasive test to any learner or group of learners that is on fair and reasonable grounds suspected of using illegal drugs. In terms of the Code of Conduct for learners, the school is totally opposed to the abuse and illegal use of alcohol. Possession, use, transmission, or visible evidence of narcotic or unauthorised drugs, alcohol or intoxicants of any kind is an offence that may lead to the suspension and expulsion of a learner in terms of the Act. The school will exercise its rights as set out above to ensure an alcohol and drug free environment for all learners at Westering High School.

- This is a **fee-paying school** and parents are expected to pay the fees in full according to arrangements agreed to on the Acceptance Form

Signed at Port Elizabeth this _____ day of _____ 20_____



FATHER

MOTHER

MALE GUARDIAN

FEMALE GUARDIAN



DECLARATION

TO BE SIGNED BY ALL PROSPECTIVE STUDENTS

I, the undersigned, declare that it is my desire to attend Westering High School and acknowledge that I have read and understood the RULES OF THE SCHOOL and I undertake to abide by them, or as they are amended from time to time. I understand that if I am ever in breach thereof, I will be disciplined accordingly.

I also agree to abide by THE WESTERING HIGH SCHOOL CODE OF CONDUCT:

1. Introduction:

I undertake to acquaint myself with the school rules and always abide by them, thus ensuring that the good name of the school is never brought into disrepute.

I also undertake to acquaint myself with the Disciplinary Procedures that are in place at the school.

2. Pride in our school:

I shall display pride in my school by:

- My manners and personal dignity.
- Constantly striving to improve my work ethic and my sporting standards;
- My neatness of dress always and on all occasions.

3. Environment for learning:

By my actions and attitude, I shall:

- Respect every individual's right to learn;
- Take responsibility for achieving my own learning potential;
- Value and support a culture of learning by being punctual, and participating and behaving in class.

4. Respect and discipline:

By being self-disciplined, I shall show respect for:

- My peers, my elders and staff members;
- The property of others;
- The race, culture and religious beliefs of others;
- My school, its traditions, and rules.

5. Upholding our Ethos & Motto

I pledge my support for our:

• Ethos:

“Westering High School, by encouraging a positive work ethic, seeks, through value-driven principles and parental support, to educate the whole child to reach full potential and to play a meaningful role in society.”

• Motto:

“OPTIMA PETAMUS: Let us strive for the best.”

6. Security and Valuables and Personal Safety:

I undertake to:

- Take accountability for my own possessions;
- Respect the possessions of others;
- Report any act of theft or vandalism;
- Assure the personal safety of my fellow students at all times.

Student's Signature: _____

Date: _____

Student's Name and Surname: _____



SCHOOL FEE STRUCTURE 2024

SCHOOL FEES 2024 (Payable over 10 months)	R 35 000 per annum (R3 500 per month for TEN months)
ORIENTATION FEE 2024	R1000.00 once-off
SCHOOL FEE DEPOSIT	R2 500.00 (Will be deducted from January 2025 school fees)

School Fees:

The South African School's Act permits the school to charge compulsory school fees, provided that the amount to be charged is agreed upon at the annual budget meeting. Fees are subject to change at the end of every financial year.

Location and Contact Details:

Papenkuils Street Westering Port Elizabeth 6025 South Africa

GPS Co-ordinates 33.9323° S 25.5276° E

Tel: +27 (41) 360 7805

Fax: +27 (41) 360 3148

Website <http://www.westeringhigh.co.za>





NEW LEARNER BEHAVIOUR REPORT

(to be completed by current school)

Name of Learner:	Name of Parent:								
Present School:	Grade Applying For:								
<p><u>Academics / Work Ethic:</u></p> <table border="1" style="width: 100%; text-align: center; margin-bottom: 10px;"> <tr> <td style="width: 33%;">POOR</td> <td style="width: 33%;">SATISFACTORY</td> <td style="width: 33%;">EXCELLENT</td> </tr> </table> <p>Number of days absent: _____</p>	POOR	SATISFACTORY	EXCELLENT	<p><u>Behaviour:</u></p> <table border="1" style="width: 100%; text-align: center; margin-bottom: 10px;"> <tr> <td style="width: 33%;">POOR</td> <td style="width: 33%;">SATISFACTORY</td> <td style="width: 33%;">EXCELLENT</td> </tr> </table> <p>Have the parents been called in to discuss any serious offences:</p> <table style="width: 100%; margin-bottom: 10px;"> <tr> <td style="width: 50%; text-align: center;"><input type="checkbox"/> YES</td> <td style="width: 50%; text-align: center;"><input type="checkbox"/> NO</td> </tr> </table> <p>Comment: _____</p> <p>_____</p> <p>_____</p>	POOR	SATISFACTORY	EXCELLENT	<input type="checkbox"/> YES	<input type="checkbox"/> NO
POOR	SATISFACTORY	EXCELLENT							
POOR	SATISFACTORY	EXCELLENT							
<input type="checkbox"/> YES	<input type="checkbox"/> NO								
<p><u>Finances:</u></p> <p>School fees paid up? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Past feed handed over? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>School fees per annum: R _____</p>	<p><u>Extra-mural Participation:</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>								

Please e-mail to Westering High School.

E-mail address: secretary@westeringhigh.co.za



PLEASE COMPLETE THE SUBJECT CHOICE FORM AND RETURN

SUBJECT CHOICE : 2025 : GRADE 9

All Grade 9 learners must enrol for 9 Learning Areas – 7 compulsory, one language choice and a choice between Digital Technology OR Creative Arts. **(Creative Arts consists of 4 disciplines. Learners are to choose 1 of the 4).**

Music is an optional, extra subject and must be chosen in Grade 9 if the learner wants to do Music as a subject to Grade 12.

COMPULSORY SUBJECTS		
1.	English Home Language	
2.	LO (Life Orientation)	
3.	Mathematics	
4.	EMS (Economic Management Sciences)	
5.	Technology	
6.	NS (Natural Sciences) – Physical Sciences and Life Sciences	
7.	SS (Social Sciences) – History and Geography	
CHOICE SUBJECTS		CHOICE (write below)
8.	Afrikaans First Additional Language OR isiXhosa First Additional Language (should be isiXhosa speaking)	
9.	Creative Arts (<i>must choose 1 of the 4 disciplines</i>) - Digital Technology (limited space) - Dramatic Arts - Music (<i>must play an instrument, please specify, or vocal</i>) - Visual Arts	
OPTIONAL SUBJECT		Tick below if you want to do Music as a subject.
10.	Music (for pupils who are considering Music as a subject to Grade 12)	

Learner's Name & Surname: _____

Parent's signature

Learner's Signature

Date



WESTERING HIGH SCHOOL

SUBJECT CHOICE 2025

GRADE 10 & 11 (4 compulsory subjects + 1 subject from each group 5, 6, 7)

GRADE 10, 11 & 12 - SUBJECTS 1 - 4 COMPULSORY				Choice
1. English Home Language				English
2. Afrikaans First Additional Language OR isiXhosa First Additional Language				
3. Mathematics OR Mathematical Literacy				
4. Life Orientation				Life Orientation
CHOOSE ONE SUBJECT FROM EACH GROUP 5, 6 & 7				
	GRADE 10	GRADE 11	GRADE 12	Choice
5.	Business Studies CAT Consumer Studies Life Science Physical Sciences	Business Studies CAT Consumer Studies Life Sciences Physical Sciences Tourism	Business Studies CAT Consumer Studies Life Sciences Physical Sciences	
6.	Accounting Business Studies CAT Consumer Studies Geography History Life Sciences	Accounting Business Studies Consumer Studies Geography History Life Sciences	Accounting Business Studies Consumer Studies Geography History Life Sciences Tourism	
7.	Business Studies CAT Information Technology Life Sciences Music Tourism Visual Arts	Business Studies CAT Information Technology Life Sciences Music Tourism Visual Arts	Business Studies CAT Information Technology Life Sciences Music Tourism Visual Art	

LEARNER NAME & SURNAME: _____

LEARNER SIGNATURE: _____

PARENT NAME & SURNAME: _____

PARENT SIGNATURE: _____

GRADE APPLYING FOR: _____ **CLASS:** _____

DATE: _____

